

2008 Membership Packet



Welcome!

Welcome to Procon Cycling 2008. The Procon Cycling Club has been in existence for over 10 years, and 2008 should be another great year of racing, group rides, parties, and other events both cycling and non-cycling related.

This document provides an overview of the “nuts and bolts” of Procon – how the club is run, club policies, and the benefits and responsibilities of membership. If you have any questions, please feel free to contact the membership committee chair, Jesse Dahl, at jesse.dahl@gmail.com.

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Procon Organization

Procon is led by a set of officers, and the major tasks are carried out by committees. All members are urged to join committees and become involved in the club. Decisions regarding team direction are made by the Procon Board – which consists of the officers and the committee heads. The officers, committees/heads for this year are:

Officers

President: Craig Streit

Vice President: Scott Lefler

Treasurer: Josh Christensen

Secretary: Jeff Herrera

Committees

Membership

The membership committee is in charge of the Procon team roster, including tracking all information for the members (points, contact information, etc.) and arranging hotels for out of town races. The membership committee also maintains this document.

Committee Head: Jesse Dahl

Uniform

The uniform committee is responsible for designing and procuring clothing for the team

Committee Head: Tyler Schettler

Volunteers

The volunteers committee is responsible for organizing race day volunteers for the support of the races that Procon promotes.

Committee Head: Carla Lohn

Sponsorship

The sponsorship committee is responsible for obtaining sponsors for the team and the races that we promote.

Committee Head: Jason Mustonen

Race Promotion

The promotion of races and increasing opportunities for amateur racing is fundamental in the success of the mission of Procon cycling. This committee is responsible for all logistics with respect to putting on the races that Procon promotes. These races include, Utery Pass RR and TT, the Copper Valley Stage Race, Vulture Mine TT, New Amsterdam Cyclo Cross, Cyclo de Mayo Crit, and the State Road Race.

Sponsors

None of the following points or benefits would count towards anything if it were not for the generosity of support that comes from the people that sponsor Procon Cycling. Following is a brief description of each sponsor and what they do. Please remember when you are in need of a service one of our sponsors provides, to try and patronize them.

1st National Bank of Arizona
Carlos O'Brien's
Bicycle Showcase
Ostrich Pool Service
Velo Vie Bicycles
Greg Rogers & American family Insurance
Baja Training Systems
Bikereg.com
Giordana Clothing
Easton Components
Bell Helmets
Zaugg Dairy Nutrition
Schwalbe Tires
DeFeet Socks

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Procon Points Policy

Procon utilizes a policy whereby points are allocated to members based on their degree of club participation. Points are earned through club involvement and used towards attaining discounts on team clothing and qualifying for hotel reimbursement and product deals. The reward and point allocation structure are described below. For points that you the member is responsible for reporting, there is a 30 day cut-off. If you report the points after 30 days you will not receive them. An example of this is races.

- Tier 1 – 60 points, 12 volunteer hours, 7 meetings, and 20 races– 50% off of the next year’s initial clothing order, qualify for the next year’s per diem(if available), race reimbursement, additional discount on team deals
- Tier 2 – 40 points, 12 volunteer hours, 5 meetings – 50% off of the next year’s initial clothing order, qualify for the next year’s per diem(if available)
- Tier 3 – 25 points, 12 volunteer hours, 3 meetings – 25% off of the next year’s initial clothing order

Activity	Points	Max/Year	How Tracked	Comments
Racing	1 point per race day/ 2 points for National Mtb races and marathon events	50% of point total	Email Membership Committee	Riding your bike and helping promote sponsors
Member Recruitment	1 point per new member	10 points	Email Membership Committee	Bringing new members to the club
Sponsor Recruitment	N/A	N/A	Notify Leadership	\$500 = Automatic Jersey; \$1000 = Jersey & Shorts
Volunteering	1 point per hour	No Max	Volunteer coordinator will submit	Integral to the clubs success
Committee Head/Secretary & Treasurer	10 points per committee	2 committees max	Leadership will track	Leading key initiatives such as sponsorship, volunteering, membership & uniforms
Committee Member	Up to 5 points per committee	2 committees max	Committee head will submit	Driving key initiatives to keep the club going
Race Promotion	Points allocated based on race promoted	1 race per year	Leadership will track	Creating opportunities for others to race
President/VP	Leadership, 15 points	15 points	Membership committee will track	Driving the club to success
Attending Team Meetings	2 points for attendance	2 points	Membership committee will track	Must attend a minimum of 3 meetings to get the points
Planning Team Events including Quarterly Event	4 points per event	8 points	Notify Membership Committee	Requires successful planning and execution
Planning Team Rides	2 points per ride	8 points	Notify Membership Committee	Requires 6 Procon riders for a mtb ride; 10 for a road ride

Procon Team Standards

- 1) Meetings will be held monthly with the date posted on the website at least three weeks prior. There will also be a reminder sent out two weeks prior to the meeting just to let everyone know that it is forthcoming. Meetings will also be posted on the club's website on the calendar page.
- 2) A minimum of 1 full kit, comprising of a jersey and a pair of shorts or bibs, is to be purchased every year. Other uniform equipment is optional but must be paid for at the time of purchase, Procon is not a source of credit.
- 3) Hotel rooms purchased by the team are a privilege and not a right. The policy for hotel rooms is outlined separately in the "2007 Procon Hotel Policy"
- 4) Procon riders are to conduct themselves as ambassadors of the sport of cycling at all times. Officials are to be treated with the utmost respect. Assistance should be offered to fellow cyclist regardless of club affiliation. Anyone wearing a Procon jersey will refrain from using abusive gestures or language at cycling events both public and private. By doing this we can portray the team in a positive light and make the sport of cycling fun and safe for everyone. Anyone found to be in consistent violation of proper conduct can and will be removed from the team.

Procon Hotel Policy

Hotel rooms for out-of-town races are a benefit provided by the support of our sponsors, revenue generated by the promotion of races, and our members' dues. The rooms purchased by the team are not a right, but rather a valuable privilege and need to be treated as such. Since such a large portion of the team's budget is spent on hotel rooms, the following policies will help the team to maximize the value for this benefit and eliminate any confusion as to how this benefit works.

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1. Members must have a minimum of 10 points to qualify for hotel privileges. This quantity increases to 20 points on May 1st. Exceptions can be made so feel free to contact the Hotel Coordinator.
2. All hotel reservations, payment, and other hotel details are handled by the Hotel Coordinator or his delegate. No other member is authorized to undertake any race hotel business unless specifically authorized by the Hotel Coordinator.
3. The onus to reserve a room with the hotel coordinator is placed on the racer not the coordinator. A reminder to get your name on the list will go out, but only once.
4. Two or more weeks prior to the event, (three weeks for TBC), racers must email the Hotel Coordinator, (currently Josh Christensen, jpchristensen@cox.net), and request a room. Failure to do so by the deadline results in no team room.
5. Procon will pay for a room the night before a single day event if there are 3 racers in it. For stage races the limit will be 2 racers. Spouses, dates and strangers are always welcome but they do not figure into the calculus of people in a room, therefore if you are bringing a guest then the other bed is either occupied by a Procon rider or you are paying half.
6. Procon will pay for half of the room if there is a Procon member in the room. Paying parties will be responsible for payment at the time of stay. No other rooms will be reserved for said party until payment is made.
7. Hotels will be paid for at races where 3 or more Procon riders are going as long as they are in one room. If two rooms are needed then 4 racers need to be going. This excludes the track races in San Diego where there will still be only 2 racers required for a room.
8. Races with late start times that are deemed close enough to drive to in reasonable time without great inconvenience caused to the racer will not get a hotel room. An example of this is a 10:00 start time in Tucson. This is easily attainable without getting up early.
9. Payment will only be made for rooms that have prior authorization. No rooms will be paid for after the fact without the acknowledgement of the Hotel Coordinator.

10. If a member cancels a room after the two week reservation deadline, then they are responsible for their half if they are sharing it. Total and outright cancellations that result in no loss of money on the part of the team are acceptable, but only if the cancellation complies with the policy of the hotel and is done by and confirmed by the Hotel Coordinator.
11. Room assignments are made to ease the cost to the team and make the expenditures efficient. We have had too many cases of either surplus rooms, or six people to a two-bed room. All room assignments must be honored and any grievances should be brought to the attention of the Hotel Coordinator cordially. If a reservation number is given then that is the only number that should be used to check in to the hotel. If you are assigned to another room than that which was reserved for you and the result is a bill to the team then you will be held responsible. The simple thing is to stick to your assigned room.
12. Any outstanding debt to the team will result in loss of hotel privileges.
13. Any member failing to show up for a room reserved resulting in a charge to the team will be held liable for the bill and lose the privilege of rooms.
14. Failure to meet the minimum requirements of the team will result in the loss of hotel privileges.
15. Hotels will not be paid for at out of town races that Procon promotes unless you are volunteering.

Additional Membership Benefits

- Team members may purchase and wear team apparel, attend club functions, and participate in club activities.
- Team members will be eligible for race day per diem (if available and only after fulfilling all requirements). The per diem benefit is an out of town allowance of \$25 per day for races. This money can be used however the racer sees fit.
- Team members will be eligible for hotel rooms (if available and only after fulfilling all requirements).
- Team members, in good standing, are entitled and encouraged to vote in all matters concerning general membership.

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- Team members will receive 20% discount on accessories and will receive a discount on bicycles at Bicycle Showcase.
- Team members are eligible to receive a multitude of other discounts through our sponsors. Due to the volatility and number of these discounts they will not be listed here, but are always available upon request.
- Team members will be included in quarterly Schwalbe tire and Hammer product orders.